CAPELLA STATE SCHOOL

PARENTS & CITIZENS ASSOCIATION

General Meeting - Date: 13th February 2017 **Time:** 7.10pm

Present: Bev Cowan, Naomi Randles, Trish Wilmott, Carla Langtry, Tara Christensen, Jayne Willey, Phil Young, Allen Whelen, Sally Whelen. Angela Read, Rod Ferguson, Amanda Tasker, Lorraine Andersen, Kyla Harry, Kyria Luhrs, Katie Moore, Jess Robinson, Chelsea French, Emily Robinson.

Apologies: Alison Seeney, Nat O'Kane, Justin Robinson.

Minutes: Naomi Randles read the minutes from the previous meeting held on the 21st November 2016. Naomi asked that the minutes be accepted as read. Seconded: Trish Wilmott.

Amendments: Nil.

Business Arising:

1. **Raffle:** Proceeds from the Presentation Night Raffle totalled $630.00.

Correspondence: As attached. Naomi Randles moved that the inwards and outwards Correspondence be accepted. Seconded: Jayne Willey.

Treasurer's Report: To be presented at next meeting.

Tuckshop Report: Bev Cowan presented the Tuckshop report and recorded an opening balance of $3532.23 and a closing balance of $2201.28. Bev moved that the report be accepted as read and asked that the accounts be passed for payment. Seconded: Phil Young.

Principal's Report: Trish Wilmott presented the Principal's report [as attached].

General Business:

1. **Parent Information Session:** Positive feedback received from the parent information sessions. It was suggested that an Open Day be held the Friday before school starts in 2018. This would give parents the opportunity to drop off all of the materials and meet the teachers and Trish suggested that the parent information sessions be held at the same time.
2. **Fundraising:** As the Capella State High School P&C has gone into caretaker mode, the Capella Campdrafting Association has offered the primary school the catering. Draft runs from 23-26th March 2017 from approx. 5am to 10pm each day. Catering is for approx. 300 people consisting of:
    - Thursday 23/03 – BBQ Dinner,
    - Friday & Saturday, 24 &25/03 Breakfast (eg. B&E muffins), Lunch (eg. sandwiches, chips) and Dinner (eg. 1st roast meal 2nd quiche/lasagne).
    - Sunday 26/03 – Breakfast and lunch expected finish 3pm.
    - Drinks ie water, powerade (there will be two coffee vans on site).

Phil will co-ordinate with Lorraine and Jayne on marketing, advertising, promoting, roster (4 or 5 people per timeslot), IPAD for cash register. Phil moved a motion to accept the offer and it was carried unanimously.

3. **Christmas in July:** Co-ordination meeting – Wednesday 1st March, 7pm.
4. **Predicted Fundraising and Expenditure for 2017:** Bev ran through some of our other fundraising events for new attendees.

Fundraising	***Expenditure***
Rubbish Collection for Cutting Horse Assoc. $1200.00	Uniform Stock
Rubbish Collection for Show $500	Insurance
Mother's Day Pie Drive $1200	Yr 6 camp $2000
Craft Fair est.$20,000	Accounting
Catering for Droughtmaster Sale $1500	Wifi Upgrade $7000
Team Roping $1000.00	Playground
Bushdance $5662.43	Indoor Stadium
Australia Day Capella $500	Extra School Resources

Meeting Closed: 7.55pm Next Meeting: AGM followed by General Meeting Monday 13th March 2017 7pm.