

CAPELLA STATE SCHOOL

PARENTS & CITIZENS ASSOCIATION

General Meeting - Date: 13th March 2017 **Time:** 7.37pm

Present: Bev Cowan, Naomi Randles, Lara Brown, Carla Langtry, Phil Young, Trish Wilmott, Rod Ferguson, Angela Read, Jayne Willey, Tara Christensen, Kristie Ann Giles, Aellan Whelan, Sally Whelan, Katie Moore, Tony Scott, Kelly-Anne Paragreen.

Apologies: Justin Robinson, Jessica Robinson, Nicole Sullivan, Lorraine Andersen, Alison Seeney.

Minutes: Naomi Randles read the minutes from the previous meeting held on the 13th February 2017. Naomi asked that the minutes be accepted as read. Seconded: Tara Christensen.

Amendments: Bushdance funds raised amended to \$5662.43.

Business Arising:

Correspondence: Naomi Randles moved that the inwards and outwards Correspondence be accepted. Seconded: Tara Christensen.

Treasurer's Report: Lara Brown presented the Treasurer's report. An opening balance of \$10,541.37 and a closing balance of \$13,243.97 was recorded for the general account. An opening balance of \$150,000.00 and a closing balance of \$150,980.00 was recorded for the investment account. The investment account is a term deposit and matured on the 28th February 2017. \$150,980.00 has been reinvested. Lara Brown moved that the reports be accepted as read and asked that the accounts be passed for payment. Seconded: Carla Langtry.

Tuckshop Report: Lara presented the Tuckshop report for January and February balances being \$1952.08 and \$2663.56 respectively. Lara moved that the report be accepted as read and asked that the accounts be passed for payment. Seconded: Carla Langtry.

Principal's Report: Trish Wilmott presented the Principal's report [as attached].

General Business:

1. **Campdraft:** An additional insurance premium was paid to cover the additional cash held. 2 Cool Coldrooms have donated the use of the 1 coldroom for one night for the Campdraft. Jayne is filling the canteen roster.
2. **Christmas in July:**
 - a. The CIJ Committee wanted to know if they could have a separate fundraising account to monitor payments and purchase items without people being out of pocket. *It was decided that access to **view** the existing account be given to Kyla Harry from the CIJ Committee without giving them the ability to make transfers or changes to the account so that they can monitor payments. A motion was passed to fund a \$500 load and go card (\$200.00 for cent sale prizes, \$100 for printing and advertising and \$200 for signage upgrades). However, afterward, the possibility of getting completely new signage was raised, with the Kindy committee prepared to contribute 50%. Quotes are currently being sought for this replacement. Therefore the \$200 intended for the signage upgrade should no longer be needed leaving the balance for the load and go card at \$300. Receipts still need to be kept and every cent accounted for.*
 - b. Quotes for new signage being sought (School 50%, Kindy 50%)
 - c. New banner required: Change name from "fair" to "markets" and to advertise new venue
 - d. New P&C Letterhead to be provided to Jayne
 - e. All members of subcommittee need to become P&C Members, Jayne to provide a list of names for the committee and membership forms.
3. **2017 Basic Budget:** List of expected income and outgoing's for 2017 (see below). Naomi suggested a letter to parents explaining our fundraising goals and that the \$131,000 from the bowls club is allocated to combine with SSS Funding for the proposed Indoor Stadium.

Basic Budget 2017

Incoming:

Catering at Camp Draft	\$6,000
Capella Show clean up	\$500
Pie Drive	\$1,200
Craft Fair Catering	\$20,000
Team Roping clean up	\$1,000
Droughtmaster catering	\$1,600
Awards Night Raffle	\$630
Bushdance	\$5600

Total: **\$36530**

Outgoing:

Yr 6 Camp	\$2,000
Wifi Contribution	\$7,000
Uniforms	\$8,000
Accounting	\$350
P&C Insurance	\$1,100

Total: **\$18,450**

Junior Shade Structure – Approx \$40,000

\$20,000 is already set aside for this.