



ENROLMENT FORMS – PREP CHECKLIST

Administration: Telephone (07) 4988 7111 Facsimile (07) 4986 4634

WELCOME TO CAPELLA STATE SCHOOL

PLEASE ENSURE THAT THE FOLLOWING FORMS ARE COMPLETED & RETURNED TO THE OFFICE **BEFORE** THE FIRST DAY OF STUDENT ATTENDANCE.

Completed?	Form Required	Colour
<input type="checkbox"/>	1. Application for Student Enrolment Form NB: Please complete all sections, ensuring that full details are provided (attach additional information if necessary).	White
<input type="checkbox"/>	2. Birth Certificate or Extract and Proof of Identification for Parent/Guardian – <u>ESSENTIAL FOR ENROLMENT</u>	
<input type="checkbox"/>	3. Enrolment Agreement	Pink
<input type="checkbox"/>	4. ICT Permission Form	Pale Blue
<input type="checkbox"/>	5. State School Consent Form/Media release	White
<input type="checkbox"/>	6. Newsletter & Religious Instructions Slip	Green
<input type="checkbox"/>	7. Copies of any Immunisation records (if applicable)	
<input type="checkbox"/>	8. Copies of any Custody or Court Orders (if applicable)	

Please contact the Office if you require any assistance regarding the enrolment process.

International Students are also required to provide passports (student and parents) as well as details of any visas.